

Basic Residential Real Estate Transaction Check List

- Complete Real Estate Condition Report
- Complete Lead Paint Addendum
- Complete WB-11 Residential Offer to Purchase
 - Price
 - Contingencies
 - Closing Dates
 - Financial Considerations
 - Buyer Prequalified
 - Earnest Money
- Complete Counter Offer
- Satisfy All Contingencies
- Financing Completion
 - Is Loan Approved
- Secure Title Policy
 - Review Policy For Exceptions And Gap Coverage
- Complete Closing Documents
 - Transfer Return
 - Warranty Deed
 - HUD Statement and Disbursements



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THIS CHECKLIST IS ONLY INTENDED TO PROVIDE A BASIC OVERVIEW OF SOME OF THE STEPS OF REAL TRANSACTION. IT DOES NOT CONSTITUTE LEGAL ADVICE AND IS NOT INTENDED TO CREATE AN ATTORNEY-CLIENT-RELATIONSHIP. AS ALWAYS SEEK APPROPRIATE LEGAL COUNSEL.